

Bandon Grammar School
Board of Management Meeting
12th November 2018
Principal's Report

There was a full **attendance**. The **Minutes** were agreed and passed.

CORRESPONDENCE included Bulletins 6, 8 and 11 dealing with Child Protection Procedures, Admission to Schools Act 2018 and the new JMB Data Protection Advisor.

DEVELOPMENT – The meeting heard of finishing touches to the new staff centre, completion of the hockey pitch surround fencing, removal of rubble and earth from the field in front of the library to build a base for a replacement sprint track and ongoing work on installing new LED energy efficient bulbs. Mr Derek Johnston has been invited to open the new staffroom at 4.15p.m. on Friday 30th November.

The meeting reviewed Prize Day and agreed to shorten the Principal's Report and guest's speech, and also return to light refreshments (finger food) for the reception.

PRINCIPAL'S REPORT: The report focussed on participation in the JCP Cluster training and WW1 Armistice Centenary commemoration events. A number of upgrades in the Leaving Certificate have been received; an analysis of Junior results was presented; four entrance scholarships to universities have been won; 7 students qualified for the Irish/EU Junior Science Olympiad; two project groups gained John Hooper Medal Statistics Merit awards, several debating successes have been achieved. A Transition Year student has won a trip to the European Parliament in the 'Meet your MEP' competition. Some achievements in sport including sailing and rugby were outlined. The Board agreed to support some junior boys who wish to play only with Bandon RFC and seek release from our panel if required.

It was agreed to survey participation in school activities and sports while also costing the proportion of funding going to support each. A Form 1 & 2 **rugby tour** for April 2019 to Wales was approved.

Policies – Work on subject curricular plans, Health & Safety Policy and GDPR reviews continues. The Principal reported on disciplinary matters and gave the monthly Child Protection Report.

The Board approved purchase of new digital equipment to support learning and assessment for children with special education needs.

The **report from the Parents' Representative Association** referred to the election of a new committee at a well-attended AGM and Social Evening. The **new school App** was launched at the meeting and an update of the **Development Plan** was given.

The meeting agreed to arrange a meeting with representatives of the incoming Parents Representative Association regarding questions about the structure and role of the Board of Management.

ENROLMENT – The total enrolment in September 2018 stood at 677 pupils including 129 boarders. Most places for **entry to Form 1 2019** have now been offered and replies from the last of these are awaited. Places for Forms 2 – 5 will be offered next.

STAFF – The Board approved the appointment of a nominee to the vacant Assistant Principal 1 post recommended by the interview panel. The resignation of Mrs S. Bartual-Smyth as fulltime Special Needs Assistant was reported and tribute paid to her for her services over 10 years. Approval was given for the appointment to fulltime positions of two part-time SNAs according to the terms of Circular 0034/2017. Approval was also given for filling of a job share SNA position now vacant. It was suggested that support was given for the proposed creation of an additional administration position to assist with finance, communication and app support. There might also be the possibility of taking on an intern/trainee with a digital marketing training.

The **SUBSTITUTES EMPLOYED** since the last meeting were listed.

THE NEXT MEETING will be held on 10th December 2018 at 7.00p.m.