

BANDON GRAMMAR SCHOOL

BOARD OF MANAGEMENT

Meeting on Tuesday 19th November 2013 at 7.30p.m.

AGREED REPORT of the meeting of the Board of Management of Bandon Grammar School held on Monday 25th September 2013 is as follows.

PRESENT: Canon P. Willoughby, Ms C. Giblin, Mr A. Miller, Mrs S. Rowe,
Mrs R. Powell, Dr E. Gash, Mr G. Benn, Mr D. Sutton, Mr G. Bradfield.

APOLOGIES: Ms D. Scott

MATTERS ARISING FROM THE MINUTES: Nothing

CORRESPONDENCE:

- A letter from the Irish Cancer Society thanking the school for a donation of €1,500.
- A letter from the Department of Education & Skills advising of an inspection of the English Dept on the 12th and 13th November.
- Canon Willoughby referred to a notice from the Bishop re Diocesan Board of Education Grant applications. An advice note from the school should accompany applications being mailed to applicants in future.

PRINCIPAL'S REPORT: Included details on staff, student achievements, fundraising, school inspections – MLL/WSE, English, OLCS and students leaving and entering the school.

SCHOOL SELF-EVALUATION: An English company, Kirkland-Russell, are providing questionnaires for parents, staff and students for the end of November. They will analyse them and send us the results. These will be used in the self-evaluation process.

REPORT ON PRIZE DAY: The Board of Management has asked the Principal to thank the staff for their work in preparation and on the day. They also wish to thank Mr

Crowley for his choice of guest speaker, **Ms Sinead Kane**. Also they would like to thank the students who served the guests at lunch. Suggestions for the future included:

- An I.T. presentation of photos
- A shortened Principal's report
- Student Council/Prefects to take the guest speaker on a tour of the school.

POLICY: The five policies distributed at the meeting in September for review were collected. Two more were distributed for review – the Homework Policy and Dignity at Work Charter.

2014 ENTRIES: Numbers were distributed. The Board of Management wishes to thank Ms Nicholson for her work.

ASTI INDUSTRIAL ACTION: Waiting for the result of the ballot.

FINANCE: The Board of Management is to provide proposals for a budget each year to the Board of Directors.

A.O.B.:

- A suggestion that teachers on leave at present be contacted and reminded of the importance of maintaining their Teaching Council registration
- Dates For School Events: These were discussed: 4th December – Carols by Candlelight; 12th December – Carol Service.
- The contribution of many staff to I.T. development was discussed and future needs were highlighted.
- The responsibilities of the Board of Management with regard to Schedules 1 & 2 were discussed and will be developed further.

NEXT MEETING: The next meeting will be on the 14th January with a tour of the school at 6.45p.m. followed by the meeting at 7.30p.m.